

**Report to the
Semi-Annual Congregational Meeting
– Board of Trustees –
(July 18, 2010)**

Members: Sally Bukowski, Doug Daman, Mary Eisenhardt, Claudia Fogle, Loren Gerhard

PERSONNEL

In cooperation with the Administrative and Diaconate boards, the Trustees have adopted new procedures for the selection and supervision of the personnel committee. This committee now will be expanded to include a representative from each of the three church boards.

The personnel committee for 2010 will meet soon to organize mid-year reviews.

BUDGET

In cooperation with the Administrative and Diaconate boards, the Trustees have adopted new procedures for the budget committee. The budget committee will include a representative from each of the three church boards and additional members as needed.

The budget committee will seek input from the Board of Boards in late summer on budget considerations to develop guidelines for budget preparation for the following year.

The committee shall also present its preliminary work to the Board of Boards in November for further discussion. The budget committee will deliver its final budget to the Board of Trustees for consideration at the January Semi Annual Meeting.

FACILITIES

Our facilities continue to be cared for by volunteers.

Limited cleaning inside of the Church is being done by a few dedicated volunteers on a weekly basis and by the soup kitchen volunteers twice a month.

The church grounds are being stewarded by David Todd and volunteers who have adopted specific areas to maintain. Shantanu Thapa (“Sam”) and Mel Haug have stepped in to cover for David during June and July.

We have also had some terrific community service volunteers both inside and out. Many thanks to these folks doing the heavy lifting to keep our church clean and safe. The church could use more new volunteers to help out.

A new computer has been purchased for the office using budgeted funds. A television screen and sound system improvements have been made in the sanctuary using adult education funds. New toilets have been installed in all three bathrooms thanks to a combination of funds from special collections and from the Graciously Green group.

We have discussed security changes and will most likely secure the sanctuary in the near future (due to the above-mentioned equipment.)

FINANCIAL UPDATE

Since January 1, our Total Account Balances have dropped \$4,200. Our General Fund balances from which budgeted expenses are paid, have dropped from \$18,700 to \$10,600.

Our Fundraising revenue year to date (\$4,600) is at about 65% of our budget target for fundraising events.

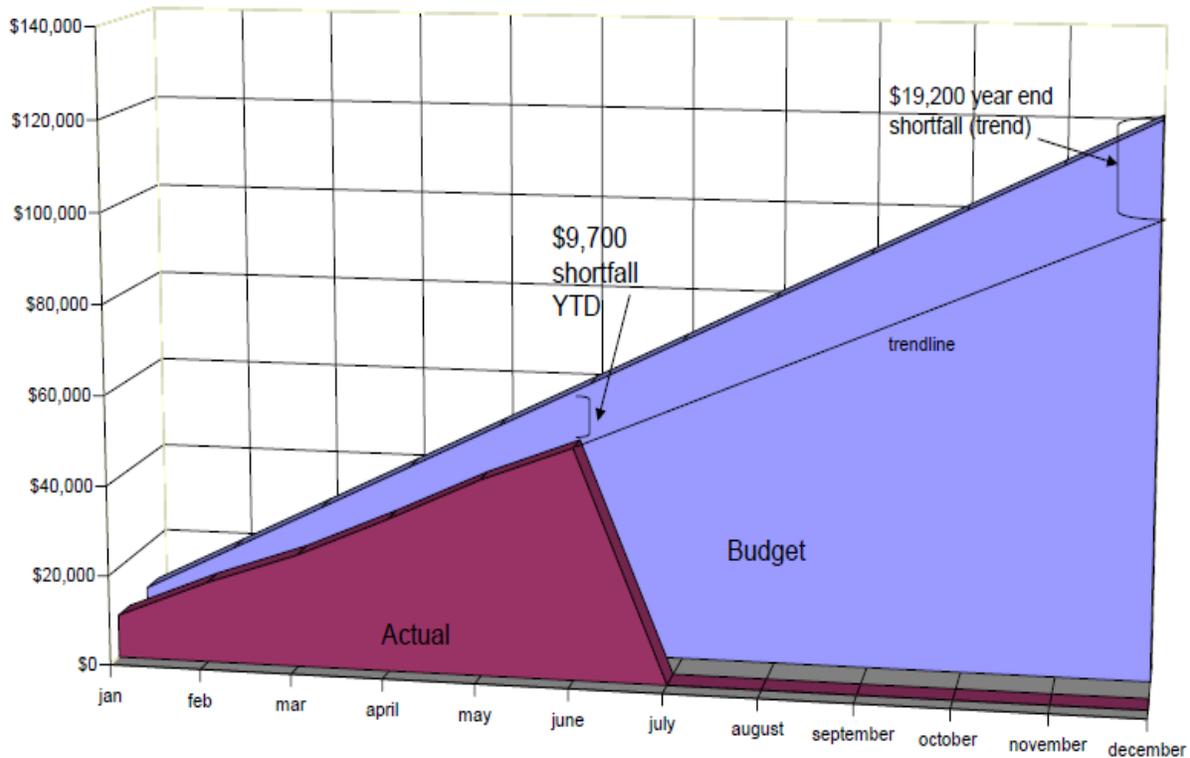
The Christmas Bazaar is the only other major event planned, so hopefully members can come up with other ways to fill an anticipated shortfall of fundraising revenue by year end.

As of June 30, 2010, our total income is tracking below our expenses (about 5%). Our expenses are at 50% of the budgeted amount.

Our shortfall in pledges and consistent giving is about \$9,700, or 8% below the annual budget. If this trend continues, we would have a shortfall of 16% of budget (\$19,200) by year end. (See figure 1.)

We are about the same percentage low on cash donations, not included in consistent giving.

Suquamish UCC Budget vs Actual 2010 Consistent Giving
Figure 1



There are a few expense categories where our spending has been below budget. These are custodial, maintenance and repairs, church preservation and reserves. By conserving in these areas, we have partially offset the projected deficit at year end. That is why we are being cautious about approving projects until we sort out how they will be paid for.

The complete financial statements for June 30 are available in the Statements notebook in Stuart Hall. Additional copies can be made and trustees are available to take any questions.

MISCELLANEOUS

We have approved the funding for continuing education for our Pastor to be funded over two years by the general fund and Sound Spirit each, at \$500 each per year (total \$2,000).

We partially funded our conference delegates and our Minister’s attendance at the Pacific NW Conference in April using our “retreat funds.”

We are pursuing the idea of upgraded signs for our Church at the corners of Division/Suquamish Way and Augusta/Geneva.

Kitsap County will be installing a sidewalk on the west side of Division Ave. and conducting a storm drain improvement and road resurfacing project starting in late spring 2011. At that time the County suggests that we could potentially pave some of our parking area at a reduced cost, because their contractor would be able to do it at the same time as the big project.

Preliminary plans for the county's project are available in the office or contact Mary Eisenhardt or Claudia Fogle for more information. Trustees would like your input as to whether this should be considered.

The Compassionate Listening group will be dropping to ½ their prior rent commitment for office space, so we will also lose about \$750 of that revenue for the balance of the year.

Please let us know if you have any other ideas to help us augment our income and close the budget gap.

Thank you,
Your Trustees