

Semi-Annual Congregational Meeting

Suquamish United Church of Christ

January 26, 2014

BOARD OF TRUSTEES

Members: Claudia Fogle, Bob Garrison, Mel Haug, Loren Gerhard, Phyllis Knight

Board Action on Facilities Maintenance

1. Established fire lane parameters in parking lot
2. Did Puget Sound Energy evaluation of church. Not much to recommend
3. Community service people cleaned the roof
4. New windows installed in Stuart Hall
5. Extended lease of office space to Unity to April. Continue to talk about expanded relationship.
6. Expanded use of facilities by AA, Community Kitchen and others.
7. Facilities committee recommended an architect to assist in developing building repairs and enhancements. Trustees approved initial work.
8. Garden beds converted to church use, to support SCK and other food providers
9. Aquaponics lease concluded. Church retains the greenhouse for garden purposes.

Personnel Committee

1. Jason Wilkens-Sikkel moved, so left as youth coordinator.
2. Church leadership meeting identified issues with long term goals and performance in Pastor's contract. In further discussion with Tom, agreed that mediation sessions were in order to help build a common ground of understanding these issues. Mediation is ongoing.

Financial Work

1. Finished move of investment funds to Morgan Stanley with a local broker.
2. Continued refinement of accounting procedures and financial practices.
3. Further explored alternative insurance and concluded a change to Church Mutual, saving us about \$3000 annually.

SUCC Budget Worksheet

	<u>2013 Budget</u>	<u>2013 Actual</u>	<u>2014 Proposed</u>
<u>INCOME</u>			
Adult Education	\$2,500	\$2,017.75	\$2,000
Building Use	\$4,000	\$6,401.10	\$6,000
Fundraising	\$8,000	\$8,500.00	\$6,500
Plate	\$5,000	\$3,022.11	\$3,000
Park & Ride	\$2,600	\$2,600.00	\$4,500
Pledges	\$91,000	\$104,950.59	\$81,000
Giving	\$20,700		\$13,000
Dividends/interest	\$1,100	\$2,424.07	\$2,000
Sound Spirit	\$1,500	\$1,500.00	\$1,500
Transfer from Special Accts	\$4,380	\$1,701.00	
Owed to General Fund		\$2,529.04	\$1,500
Total Income	\$141,814	\$136,645.66	\$121,000

EXPENSES**Diaconate**

Coffee Hour Supplies	\$100	\$48.00	\$100
Conference Liaison	\$300	\$370.00	\$500
Our Church's Wider Mission	\$3,000	\$3,000.00	\$3,000
Staff Development/Supplies	\$300	\$200.00	\$350
Worship	\$175	\$43.13	\$150
Total Diaconate Expense	\$3,875	\$3,661.13	\$4,100

Operational Expenses

Bank Charges/Returns	\$0	\$107.04	\$75
Bookkeeping	\$2,400	\$2,400.00	\$2,400
Computer	\$500	\$495.17	\$500
Janitorial Supplies		\$181.02	\$200
Maintenance/Repairs	\$3,000	\$2,118.59	\$2,500
Minister Reimbursement	\$200	\$336.80	\$200
Miscellaneous	\$300	\$49.78	\$200
Office Expense	\$1,000	\$879.18	\$1,000
Postage	\$150	\$136.50	\$170
Property & Liability Insurance	\$8,375	\$6,516.00	\$5,400
Property Tax	\$600	\$590.02	\$600
Telephone	\$2,100	\$1,960.01	\$2,100

UCC Dues	\$351	\$354.00	\$350
Utilities	\$7,000	\$5,621.02	\$6,000
Total Operations Expense	\$25,976	\$21,745.13	\$21,695

Staff

Minister	\$72,238	\$72,393.00	\$72,207
Administrator/PastoralAsst	\$15,200	\$15,200.03	\$15,200
Child Care	\$1,300	\$1,375.00	\$1,300
Christian Education Coord	\$10,200	\$10,200.00	\$10,200
Clerical/Other	\$0	\$69.00	\$0
Custodian	\$1,560	\$1,580.00	\$1,560
Music Facilitator/Organist	\$1,775	\$1,725.00	\$1,775
Organist	\$3,090	\$3,311.00	\$3,090
Youth Activity Director	\$3,600	\$1,800.00	\$0
Federal Taxes	\$2,000	\$2,565.43	\$2,000
L&I	\$1,000	\$999.10	\$1,000
Total Staff/Contract Expense	\$111,293	\$111,217.64	\$108,342

SUMMARY

Staff/Contract Expense	\$111,293	\$111,217.64	\$108,342
Diaconate Expense	\$3,875	\$3,661.13	\$4,100
Operations Expense	\$25,976	\$21,745.13	\$21,695
Total Expenses	\$141,783	\$136,623.90	\$134,137
Expected Income			\$121,000
Loss			(\$13,137)

Special Collections and Donations for 2013

Barbara Sneed	\$159.50
Camperships	\$92.45
Eli's Place (shelter)	\$135.00
Phillipine Relief	\$103.25
Security Deposit	\$375.00
Summer Food	\$124.20
Back to School (Sharenet)	\$100.00
Coffee Oasis	\$107.50
Gay Pride Booth	\$100.00
Preschool Tuition	\$102.50
Stand Up 4 Kids	\$89.65

Pacific Northwest Conference Donations

Our Church's Wider Mission	\$3,000
One Great Hour of Sharing	\$45
Neighbors in Need	\$468
Christmas Fund (Veterans of the Cross)	\$539

Congregational Vote

Motion by Marilyn Karr to accept this budget for three months. Second by Susan Morgridge. Motion carried unanimously

Trustee Goals for the Next Six Months

1. Successfully conclude contract negotiations to better match Church needs with staff talents
2. Produce final budget
3. Move forward with a plans for improvement to the church facilities
4. Renew park and ride lease with Kitsap Transit